



Invitation for prequalification and framework contracts for supplies, services and works for FY 2024/2025, 2025/2026, 2026/2027

National Council for Higher Education invites applications for the shortlist of supplies, services and works for three FY 2024/2025, 2025/2026, 2026/2027

The entity invites sealed bids from suitably qualified firms/companies for the following:

CODE	ITEM
	SUPPLIES
NCHE/SUPLS/00001	Supply of furniture and fittings, curtains, blinds,etc
NCHE/SUPLS/00002	Supply of office equipment
NCHE/SUPLS/00003	Supply of Firefighting equipment
NCHE/SUPLS/00004	Supply of computers, printers, Library card printers, photocopiers, and accessories
NCHE/SUPLS/00005	Supply of air conditioner and accessories
NCHE/SUPLS/00006	Supply of library books and other reading materials
NCHE/SUPLS/00007	Supply of events equipment
NCHE/SUPLS/00008	Kitchen equipment
	SUPPLIES UNDER FRAMEWORK CONTRACT
NCHE/SUPLS/FC/00001	Supply of assorted office stationery
NCHE/SUPLS/FC/00002	Supply of motor vehicle tyres and batteries
NCHE/SUPLS/FC/00003	Supply of fuel and lubrications
NCHE/SUPLS/FC/00004	Supply of cleaning equipment and materials
	SERVICES
NCHE/NCONS/00001	Maintenance and repair of electrical equipment
NCHE/NCONS/00002	Air ticketing and travel services
NCHE/NCONS/00003	Webhosting, web designing and installation of software
NCHE/NCONS00004	Auctioning services
NCHE/NCONS/00005	Catering services
NCHE/NCONS/00006	Cleaning services
NCHE/NCONS/00007	Marketing services
NCHE/NCONS/00008	Maintenance and repair of furniture and fittings
NCHE/NCONS/00009	Insurance Services
NCHE/NCONS/00010	Advertising and publicity
NCHE/NCONS/00011	Fumigation services
NCHE/NCONS/00012	Courier Services
NCHE/NCONS/00013	Event management
NCHE/NCONS/00014	Security Services

NCHE/CONS/00015	Consultancy Services
NCHE/NCONS/00016	Maintenance and servicing of fire suppression system
NCHE/NCONS/00017	Printing Services
	SERVICES UNDER FRAMEWORK CONTRACT
NCHE/NCONS/FC/00001	Hotel and conference services
NCHE/SRVCS/FC/00002	Legal Services
NCHE/SRVCS/FC/00003	Repair and servicing of generator
NCHE/SRVCS/FC/00004	Repair and servicing of Air Conditioners
NCHE/SRVCS/FC/00005	Repair and servicing of Lifts
NCHE/SRVCS/FC/00006	Repair and servicing of fire fighting/detection system
NCHE/SRVCS/FC/00007	Repairs and servicing of computer
NCHE/SRVCS/FC/00008	Repairs and servicing of printers
NCHE/SRVCS/FC/00009	Repairs and servicing of photocopiers
NCHE/SRVCS/FC/00010	Repairs and servicing of Datacenter equipment
NCHE/SRVCS/FC/00011	Maintenance and repairs on Network Systems
NCHE/SRVCS/FC/00012	Maintenance and repair of motor vehicles
	WORKS
NCHE/WRKS/00001	Mechanical works
NCHE/WRKS/00002	Electrical works
NCHE/WRKS/00003	Construction works
NCHE/WRKS/00004	Carpentry
NCHE/WRKS/00005	Civil works

Terms and conditions

1. Bidding will be conducted in accordance with PPDA Act 2003 as amended in 2023
2. Bidders should submit electronic copies to the email below:
procurement@unche.or.ug
3. Bid documents should be submitted upon payment of a non-refundable fee of UGX 100,000= to Account No. **9030005961989** in the name of **National Council for Higher Education**, Stanbic Bank, Kyambogo Branch.
4. Bid documents should be obtained from the entity's website below:
www.unche.or.ug
Applications should be clearly captioned with words "**Prequalification for**" and should be addressed to The Procurement and Disposal Unit National Council for Higher Education, on the above mentioned address.
5. Bids should be submitted to the above email address not later than **10.00am** on **25th April 2024**. Bids will be opened virtually on **25th April 2024** starting at **2.30pm**. The Zoom link will be shared with all bidders that will have submitted bids.
6. **Please take note that late bids will be rejected.**
7. For any clarification, please contact NCHE on the above mentioned email address or call 0393 262140/1

8. A planned procurement schedule (subject to changes) is as follows:

Activity	Date
Publish bid notice	4 th April 2024
Bid closing date and time	25 th April 2024 10.00am
Bid Opening date and time	25 th April 2024 – 2.30pm
Evaluation process	2 nd May – 15 th May 2024
Display and communication of successful applicant	24 th May 2024

The Executive Director
The National Council for Higher Education
0393-262140/1